



# Santiago Canyon College

DIVISION OF CONTINUING EDUCATION

*What happens here matters.*

OEC Provisional Education Facility • 1937 W. Chapman Ave, Suite 200, • Orange, CA 92868 • (714) 628-5900

# CHAP

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## SPRING 2019

## Noncredit Business Skills Classes Credit by Exam

Students must complete a registration form at the Continuing Education Admissions and Records Office to register for the examination. Students can take no more than **3 exams** per class session. Students who demonstrate course competency will receive credit for passing the course.

**Students must bring a picture I.D. on the day of the test.**

66760	Register for the Credit by Exam Section
Section #	Register for courses which can be challenged:
66761	Intro. to Windows 10
66762	Intro. to Keyboarding and Basic Windows 10
66763	Navigating the Internet
66764	Intro. to Word Processing using MS Word 2016
66765	Intro to Spreadsheets using MS Excel 2016
66766	Intro. to Electronic Presentations using PowerPoint 2016
66767	Intro to Databases using MS Access 2016



**Wednesday, January 30, 2019**

**8:30 AM – 11:30 AM**

**CHAP - 210**

All educational opportunities are offered without regard to national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status.