



Petition for Academic Renewal Without Course Repetition

Student Name: _____ **Student ID#:** _____
(Last) (First)

Phone: _____ **E-Mail:** _____

By signing or typing my name below I am indicating that I understand that any academic work alleviated through Academic Renewal does not remove substandard grades from my transcript. I am aware that grades are noted and subtracted from the grade point average (GPA) and that all grades will remain legible, maintaining a true and complete record. I acknowledge that any alleviated coursework may not be treated similarly by other educational institutions outside of the Rancho Santiago Community College District (RSCCD.) The parties agree that this form may be electronically signed. The parties agree that the electronic signatures appearing on this form are the same as handwritten signatures for the purposes of validity, enforceability, and admissibility. I confirm that all of the information I have presented below is true and accurate. I understand that all decisions are final.

Student Signature: _____ **Date:** _____

IMPORTANT INFORMATION REGARDING THIS PETITION:

- The student may select up to 30 units of substandard course work at Santiago Canyon College (SCC) and/or Santa Ana College (SAC) that may be disregarded in the computation of their GPA.
- Academic Renewal without Course Repetition may be granted multiple times by either SCC and/or SAC, but is limited to a total of 30 units.
- Substandard coursework that has been granted Academic Renewal will not be counted toward degree or certification requirements.
- Academic Renewal without Course Repetition is solely the policy of RSCCD and may not necessarily be followed by other institutions.

DETERMINING ELIGIBILITY:

In order to be eligible for Academic Renewal without Course Repetition the student must satisfy all of the following requirements:

1. The student must have completed 24 units with a 2.0 GPA (or higher) OR 15 units with a 3.0 GPA (or higher) in all terms subsequent to the last substandard grade.
2. All units from all colleges attended will be counted from the semester immediately following the substandard work.
3. Students who have been awarded a degree and/or CSU GE or IGETC certification by RSCCD are ineligible to petition for Academic Renewal without Course Repetition.
4. The student must petition with their "Home Campus" of record.

Select which of the following criteria you satisfy (check one): 24 Units with a 2.0 GPA 15 Units with a 3.0 GPA

Have you attended another college/university outside of RSCCD?: No Yes*

If "Yes" please list the other institutions you have attended: _____

** Please note, if official transcripts have not been submitted for the above-mentioned institutions your petition will be automatically denied.*

Please indicate which SCC and/or SAC courses you would like considered for Academic Renewal without Course Repetition.

Please list all substandard grades (D, F, NP, or NC) and indicate which courses are being petitioned below. Only substandard grades may be considered in this petition and no more than two substandard grades for the same course may be alleviated and excluded from the GPA (as per Title 5.)

Course Name & Number	Grade	Units	Semester/Year	Are you petitioning this course?	
				<input type="checkbox"/> YES	<input type="checkbox"/> NO
				<input type="checkbox"/> YES	<input type="checkbox"/> NO
				<input type="checkbox"/> YES	<input type="checkbox"/> NO
				<input type="checkbox"/> YES	<input type="checkbox"/> NO
				<input type="checkbox"/> YES	<input type="checkbox"/> NO
				<input type="checkbox"/> YES	<input type="checkbox"/> NO
				<input type="checkbox"/> YES	<input type="checkbox"/> NO
Total number of units being petitioned (may not exceed 30):					

FOR COUNSELOR'S USE UPON REVIEW

Counselor's Name (please print): _____

Counselor's Signature: _____ Date: _____

Comments: _____

FOR A&R USE UPON RECEIPT/EVALUATION

Approved Denied as per eligibility requirement #: _____ | Processed By (staff initials): _____ Processed Date: _____

Comments: _____

RCVD BY/DATE:
