

Petition to Overload

Student Name: _____ Student ID#: _____
(Last) (First)

Phone: _____ E-Mail: _____

By signing or typing my name below, I am petitioning to overload. The parties agree that this form may be electronically signed. The parties agree that the electronic signatures appearing on this form are the same as handwritten signatures for the purposes of validity, enforceability, and admissibility.

Student Signature: _____ Date: _____

IMPORTANT: Students who have maintained a cumulative Santiago Canyon College/Santa Ana College 3.00 GPA ("B" average) may petition to register for more than 18 units for Fall/Spring, more than 9 units for summer, or more than 6 units for intersession. **The maximum number of units for Fall/Spring is 23 units, for Summer is 12 units, and for Intersession is 9 units.** To complete this petition, students must meet with a Counselor who will verify their cumulative grade point average (GPA) and certify eligibility by signing this form. The form must then be submitted to Admissions & Records (E-101) where the student will be registered in-person, on or after their registration date, for the classes that exceed the unit limit.

This petition applies to the following term:

Fall 20____ Intersession 20____ Spring 20____ Summer 20____

Please indicate the course(s) you are petitioning to carry as an overload below:

Course Subject/Number <small>(e.g. ENGL-101)</small>	Section Number <small>(e.g. 54321)</small>	Units
Total Additional Units Being Petitioned		

Please provide a brief justification for your petition: _____

FOR COUNSELOR UPON REVIEW/VERIFICATION

RSCCD Cumulative GPA: _____ Total Approved Units: _____

OVERLOAD APPROVED

 OVERLOAD DENIED

Counselor's Printed Name: _____

Counselor's Signature: _____ Date: _____

Comments: _____

FOR OFFICE USE UPON RECEIPT

Entered in STPE: _____ Student Registered: _____ Staff Initials: _____ Date: _____