



**Santiago Canyon College**

Name of Financial Aid Applicant (Please print):

**RETURN TO:**

8045 East Chapman Avenue, Orange, CA 92869-4512

Room: E-104 | E-mail: [finaid@sccollege.edu](mailto:finaid@sccollege.edu)

Phone: (714) 628-4876 | FAX: (714) 639-0756

Last

First

Middle Initial

Student ID#: \_\_\_\_\_

## UNUSUAL ENROLLMENT HISTORY VERIFICATION

In an attempt to identify possible fraud and abuse in the federal student aid programs, the Department of Education (DOE) has implemented a new regulation; Unusual Enrollment History (UEH). Your file has been flagged by the DOE to verify your UEH. We used information from the National Student Loan Data System (NSLDS), to identify the institution(s) where you have received federal financial aid during the past three award-year periods. If you did not earn any academic credit at your previously attended institution(s), you will be required to complete a UEH Appeal. Our office is unable to process your file until we have received all required documentation. To help us resolve this issue, please follow these steps:

**Step 1:** Log on to [www.studentaid.gov](http://www.studentaid.gov) using your FSA ID. Click “**View Your Aid,**” then choose “**Grants,**” click “**View Grant Details**” and print this screen.

**Step 2:** Attach a copy of the Aid Summary print-out from [www.studentaid.gov](http://www.studentaid.gov). All schools listed on the Aid Summary print-out must be reported on your Santiago Canyon College (SCC) Admissions Application for evaluation by the SCC Admission and Records (A&R) Office.

**Please check the box that applies to you below:**

My Academic Transcripts are listed with the SCC A&R Office and have been evaluated.

*Please do not turn this form into the SCC Financial Aid Office (FAO) until you have confirmed that your transcripts have been evaluated and posted on the system by the SCC A&R Office.*

I have updated my SCC Admissions Application to reflect the school(s) listed on the Aid Summary print-out, and I have requested official transcripts from the following schools. I will submit them to the SCC A&R Office for evaluation. I will notify the SCC FAO once I have verified that my transcripts have been evaluated and posted my record by the SCC A&R Office.

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Student’s Signature

Date

Print Student Name

**For Office Use Only:**

Reviewed Full Pell LEU History on COD and compared with student’s print-out from NSLDS.

Checked IASU screen for evaluation

Re-ran SAP. Verified by: \_\_\_\_\_

OK to Award

Must Appeal. Sent UEH Appeal \_\_\_\_\_ (date)

Analyst’s Name:

**Non-Discrimination Policy**

The Rancho Santiago Community College District is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities. The District, and each individual who represents the District, shall provide access to its services, classes, and programs without regard to national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics. The Chancellor shall establish administrative procedures that ensure all members of the college community can present complaints regarding alleged violations of this policy and have their complaints heard in accordance with the Title 5 regulations and those of other agencies that administer state and federal laws regarding nondiscrimination. No District funds shall ever be used for membership, or for any participation involving financial payment or contribution on behalf of the District or any individual employed by or associated with it, to any private organization whose membership practices are discriminatory on the basis of national origin, religion, age, gender, gender identity, gender expression, race, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics, or because of his or her association with a person or group with one or more of these actual or perceived characteristics. Inquiries regarding compliance and/or grievance procedures may be directed to: **Rancho Santiago Community College District** Title IX Officer and Section 504/ADA Coordinator John Didion 2323 N. Broadway Santa Ana, CA 92706 Phone: (714) 480-7489