

Santiago Canyon College Foundation
Board of Directors QUARTERLY BOARD MEETING
Thursday, January 24, 2019
4:00 – 4:30 P.M.
8045 E. Chapman Ave., Room H-209-5
Orange, CA 92869

Santiago Canyon College Foundation Mission Statement

The mission of the Santiago Canyon College Foundation is to sponsor various gift-giving opportunities, increase public awareness, and participate in campaigns needed to provide for the scholarships, programs, and capital needs of the College.

MINUTES

1.0 PROCEDURAL MATTERS

1.1. Call to Order and Roll Call

The meeting was called to order at 4:04 p.m. by Larry Cohn.

Board Members in Attendance: Addison Adams, Larry Cohn, Kyle Kneubuhl, Jordan Kahf, Rebecca Martinez, Mary McMullin, Mark Schmidt, Michelle Scolaro, Bill Underwood, Beatriz Valencia

Ex Officio Voting Members in Attendance: John Hernandez, Syed Rizvi

Staff in Attendance: Karen Bustamante, Gayle Sapak-Winder

Guests: Tim Shaw

1.2. Approval of Consent Calendar – Larry Cohn

• Agenda

Syed Rizvi moved to approve the agenda as presented, Kyle Kneubuhl seconded, and the motion was carried without dissent.

• Minutes from the Regular Board Meeting – November 1, 2018

Kyle Kneubuhl moved to approve the minutes as distributed, Michelle Scolaro seconded, and the motion was carried without dissent.

• Audit Report 2017-2018

Kyle Kneubuhl moved to approve the Audit Report 2017-2018 as distributed, Michelle Scolaro seconded, and the motion was carried without dissent.

1.3. Public Comments – There were no public comments.

2.0 REVIEW OF GENERAL ITEMS

2.1. Acceptance of Resignation of Dr. Jim D’Agostino, Effective January 15, 2019

Dr. Jim D’Agostino, Foundation board member, whose current term ends in June 2019, informed Mr. Cohn by email that he has decided to resign from the board, effective January 15, 2019. Bill Underwood noted Dr. D’Agostino’s willingness to help plan a “Casino Night” or “Texas Hold ‘Em” event in the future. Mr.

Underwood moved to accept his resignation, Michelle Scolaro seconded and the motion passed unanimously.

2.2. Board Treasurer Volunteer for 2019

Mr. Cohn shared the role of treasurer and put out a renewed call to the board to have a member volunteer to serve as treasurer. Mr. Cohn also shared that a potential board member, who is an accountant, has expressed interest in the position. Mr. Cohn and Mr. Kneubuhl will continue to serve as co-treasurers until the position is filled.

2.3. **Conflict of Interest Form Annual Submission**

The 2019 Conflict of Interest forms were completed and submitted as requested.

2.4. **2019 “Changing Students’ Lives Golf Tournament**

The golf tournament is on April 26, 2019 at Tustin Ranch Golf Club. Mr. Cohn invited board members to assist with providing sponsorship leads, selling golf balls for the helicopter drop, distributing flyers to local businesses and recruiting golfers. This year’s tournament benefits SCC’s Guardian Scholars Program in support of former foster youth. 19th Hole Golf Productions has been contracted again this year to assist with the planning and added the Helicopter Ball Drop for non-golfers. **FOLLOW UP:** Karen Bustamante will email sponsor packets to the board members.

3.0 **INFORMATIONAL ITEMS & ORAL REPORTS**

3.1. **Board President’s Report** – Larry Cohn

Mr. Cohn discussed the importance of growing the board and encouraged board members to continue to reach out to potential board member who can support the foundation goals, donate, and/or help raise funds for the college. The board is in need of people who possess either marketing expertise or financial/banking experience.

3.2. **Executive Director’s Report** – Syed Rizvi

- **Heinsbergen Art Collection** - The Foundation acquired a 358-piece art collection from the Bowers Museum. Selected pieces will be displayed on the second floor of the library. Announcements of the exhibits will be added to the website and invitations sent to the board. Mr. Rizvi applauded Ms. Bustamante for her hard work to coordinate the project.
- **Planned Giving** – The Office of College Advancement has contracted Crescendo Interactive to market planned and blended gifts. This resource will help staff develop proposals and marketing pieces for various types of planned gift vehicles such as charitable gift annuities, IRA distributions, and gifts from wills and trusts. The website is now in development and will be launched soon.
- **Investments** – Gerard Tamparong of Payden & Rygel met with the Finance & Investment Committee on January 15, 2019. He provided the second (fiscal) quarter investment report and discussed investment assumptions going forward. The stock market was down in December;, however since the market reopened on January 2, the accounts have already recouped approximately 50 percent of the loss. Since these funds are long-term investments the current performance is not of great concern.

4.0 **ADJOURNMENT**

The meeting adjourned at 4:25 p.m. The next **REGULAR** meeting of the SCC Foundation Board of Directors will be held on **Thursday, April 25, 2019 from 8:00 – 10:00 a.m. in E-107.**

2018-19 GENERAL BOARD MEETINGS DATES

- Thursday, January 24, 2019, 4:00 – 4:00 pm, immediately followed by Board Retreat, H-209-5
- Thursday, April 25, 2019, 8:00 – 10:00 am
- Thursday, July 25, 8:00 – 10:00 am

All meetings take place in E-107, unless otherwise noted.

2018-19 EXECUTIVE COMMITTEE MEETING DATES

These meetings are open to all board members to attend

- Thursday, March 21, 2019, 4:00 – 5:30 pm
- Thursday, April 18, 2019, 4:00 – 5:30 pm
- Thursday, June 20, 2019, 4:00 – 5:30 pm
- Thursday, July 18, 2019, 4:00 – 5:30 pm

All meetings take place in E-107, unless otherwise noted.

2018-2019 FINANCE & INVESTMENT COMMITTEE MEETING DATES

These meetings are open to all board members to attend

- Tuesday, April 16, 2019, 4:00 – 5:30 pm
- Tuesday, July 16, 2019, 4:00 – 5:30 pm

2018-19 SCC CALENDAR OF EVENTS

- Spring Convocation – Friday, February 8, 2019, Humanities Building, H-106
- Community Science Night – Friday, March 22, 2019, SCC
- Hawks 19th Annual Golf Tournament “Changing Students Lives” – Friday, April 26, 2019, Tustin Ranch Golf Club
- Student Art Acquisition Selection – April (TBA), Art Gallery
- Scholarship Donor Reception – Thursday, May 23, 2019, 4:00 p.m., Humanities Building, 2nd Floor Foyer
- Scholarship Ceremony – Thursday, May 23, 2019, 5:30 p.m., Humanities Building, H-106
- Art Show Opening Reception/Awards – Thursday, May 23, 2019, 6:30 p.m., Art Gallery
- Commencement – Thursday, June 6, 2019, SCC