

Student Instructions-How to register using Self Service

On [SCC's main website](#), click on Self-Service.



Click the Self-Service link.



Logon using the instructions listed.

A screenshot of the Santiago Canyon College login page. The page features images of the college's buildings: the Santa Ana College main building and the Rancho Santiago Community College District building. The login form is on the right, with fields for "someone@example.com" and "Password", a "Keep me signed in" checkbox, and a "Sign in" button. Below the form, text says "Login authentication screens are changing. Learn More - Single Sign-On FAQs Retrieve Username or Reset Password". For Students, it lists "SelfServiceID@student.sccollege.edu" and "SelfServiceID@student.sac.edu". For Employees, it lists "LastName_FirstName@sccollege.edu", "LastName_FirstName@sac.edu", and "LastName_FirstName@rscsd.edu". An example is given: "Example: Smith_John@rscsd.edu". A note says "Username = your school email i.e. Norris_Chuck@student.sccollege.edu". A "Password:" section says "If it is your first time logging in, your password is your date of birth." An example is given: "For example, if your date of birth is March 2, 1975, your password is: Mar021975". The page also includes a copyright notice: "© 2016 Microsoft".

On the launch page, select “Student Planning”

Hello, Welcome to Colleague Self-Service!

Choose a category to get started.

Notifications		
Title	Details	Link
Honors Waiver	This waiver enables you to register for honors classes. This is NOT a registration hold.	
Student Finance	Here you can view your latest statement and make a payment online.	
Tax Information	Here you can change your consent for e-delivery of tax information.	
Course Catalog	Here you can view and search the course catalog.	
Graduation Overview	Here you can view and submit a graduation application.	
Financial Aid	Here you can access financial aid data, forms, and resources.	
Student Planning	Here you can search for courses, plan your terms, and schedule & register your course sections.	
Grades	Here you can view your grades by term.	
Academic Attendance	Here you can view your attendances by term.	

Type in the courses you want to enroll in under “Search for courses” bar. Example ENGL101

Academics • [Student Planning](#) • Planning Overview

Steps to Getting Started

There are many options to help you plan your courses and earn your degree. Her...

1 [View Your Progress](#)
Start by going to My Progress to see your academic progress in your degree and search for courses.
[Go to My Progress](#)

2 [Plan your Degree & Register for Classes](#)
Next, take a look at your plan to see what you've accomplished and register your remaining classes toward your degree.
[Go to Plan & Schedule](#)

Search for courses... 

The course that you are searching for will appear on the Search for Courses and Course Sections page. On the left hand side click on Santiago Canyon College for “**Locations**”, select the term you want to take the course under “**Terms**” and select course availability under “**Availability**” choose Open and Waitlisted Sections or Open Sections Only

Filter Results

- Availability** 
- Subjects**
- Locations** 
- Show All Terms** 
- Days of Week**
- Time of Day**
- Instructors**
- Course Types**
- Instruction Type**

Filter Results 

- Availability** 
- Open and Waitlisted Sections
- Open Sections Only
- Subjects** 
- English (2)
- Locations** 
- Santa Ana College (1)
- Santiago Canyon College (1)
- Terms** 
- Fall 2022 (2)
- Fall 2023 (2)
- Spring 2023 (2)
- Spring Interession 2023 (2)
- Summer 2023 (2)

Click on “**View Available Sections for Engl 101**”. This will show you all the course offerings for this term. Select the course that has available seats. When you find a course, click on “**Add Section to Schedule**”.

ENGL-101-26988 

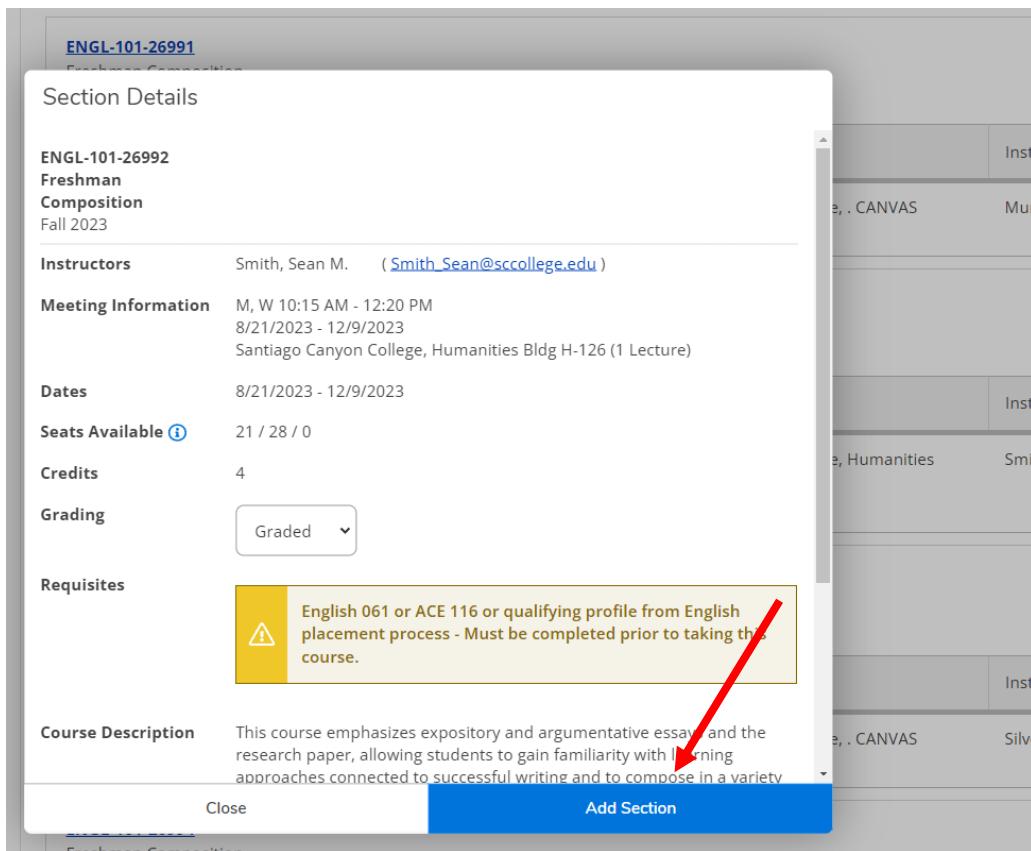
Freshman Composition

Runs from 8/21/2023 - 12/9/2023

Add Section to Schedule 

Seats 	Times	Locations	Instructors
24 / 28 / 0	M/W 10:15 AM - 12:20 PM 8/21/2023 - 12/9/2023	Santiago Canyon College, Humanities Bldg H-116 1 Lecture	Silvey, Kathy (1 Lecture, 1 Lecture)

A "Section Details" prompt will appear, click "Add Section".



ENGL-101-26991
Freshman Composition

Section Details

ENGL-101-26992
Freshman
Composition
Fall 2023

Instructors Smith, Sean M. (Smith_Sean@sccollege.edu)

Meeting Information M, W 10:15 AM - 12:20 PM
8/21/2023 - 12/9/2023
Santiago Canyon College, Humanities Bldg H-126 (1 Lecture)

Dates 8/21/2023 - 12/9/2023

Seats Available 21 / 28 / 0

Credits 4

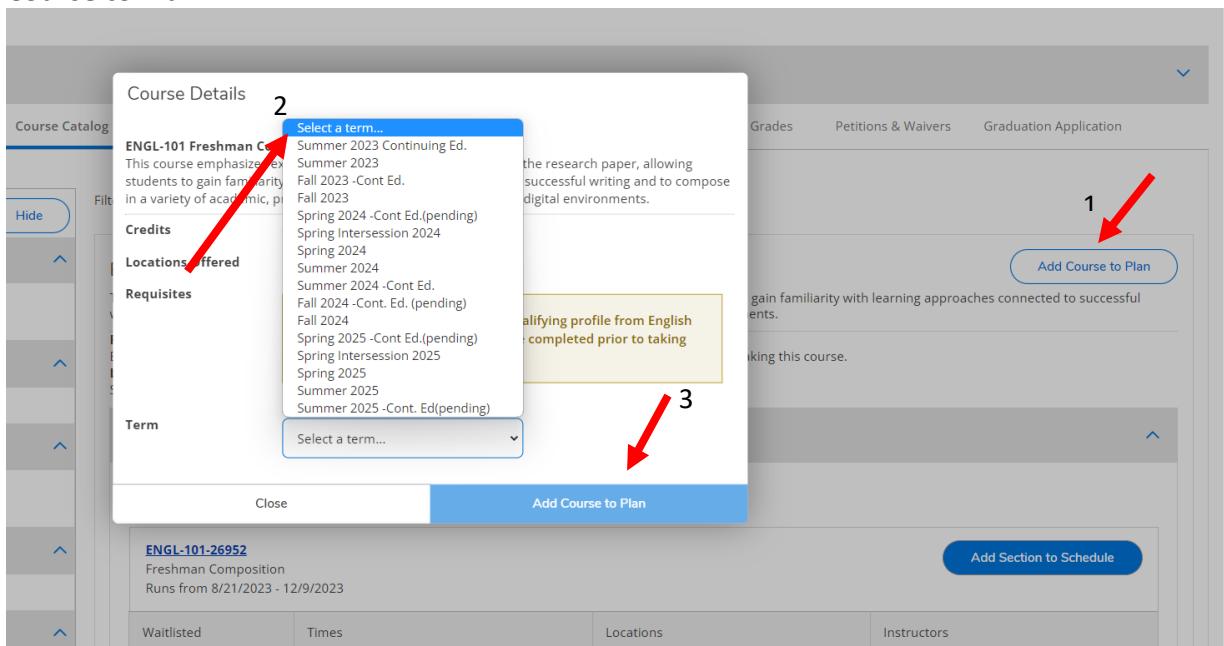
Grading Graded

Requisites

Course Description This course emphasizes expository and argumentative essays and the research paper, allowing students to gain familiarity with learning approaches connected to successful writing and to compose in a variety of academic, professional, and personal contexts.

Add Section

Another way to add a course to your calendar is to click on "Add Course to Plan". A Course Details pop up will appear, select the semester you want to take the course and click "Add Course to Plan".



Course Catalog

Course Details

ENGL-101 Freshman Composition
This course emphasizes expository and argumentative essays and the research paper, allowing students to gain familiarity with learning approaches connected to successful writing and to compose in a variety of academic, professional, and personal contexts.

Credits 4

Locations Offered

Requisites

Term

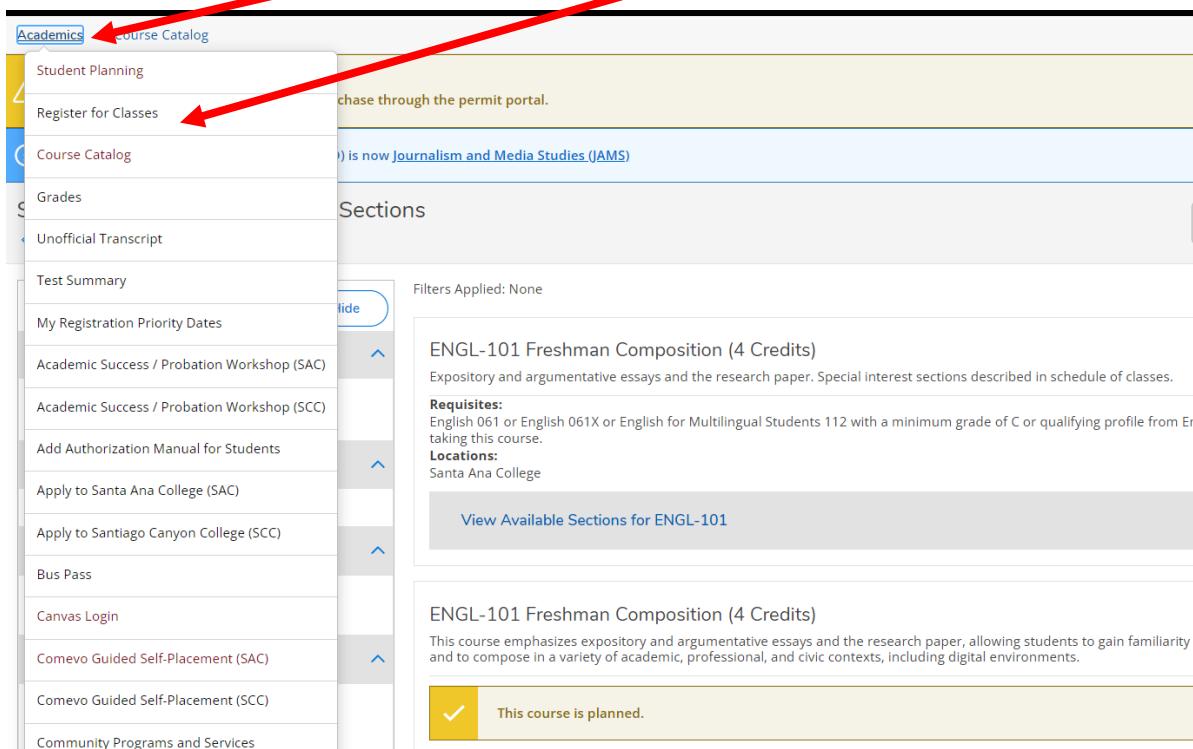
Add Course to Plan

1

2

3

Do these steps for all the courses you want to enroll in. Once you are done, you are ready to start planning. On the “Academics” Tab select “Register for Classes”



Course Catalog

Student Planning

Register for Classes

Course Catalog

Grades

Unofficial Transcript

Test Summary

My Registration Priority Dates

Academic Success / Probation Workshop (SAC)

Academic Success / Probation Workshop (SCC)

Add Authorization Manual for Students

Apply to Santa Ana College (SAC)

Apply to Santiago Canyon College (SCC)

Bus Pass

Canvas Login

Comevo Guided Self-Placement (SAC)

Comevo Guided Self-Placement (SCC)

Community Programs and Services

ENGL-101 Freshman Composition (4 Credits)

Expository and argumentative essays and the research paper. Special interest sections described in schedule of classes.

Requisites: English 061 or English 061X or English for Multilingual Students 112 with a minimum grade of C or qualifying profile from English 061 or English 061X.

Locations: Santa Ana College

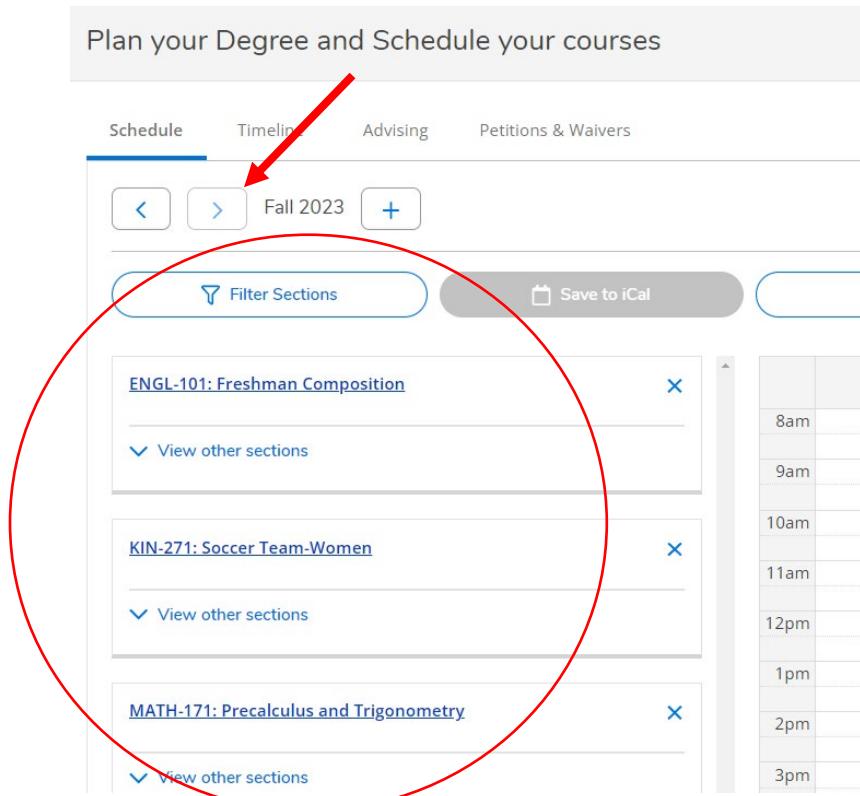
[View Available Sections for ENGL-101](#)

ENGL-101 Freshman Composition (4 Credits)

This course emphasizes expository and argumentative essays and the research paper, allowing students to gain familiarity with the writing process and to compose in a variety of academic, professional, and civic contexts, including digital environments.

 This course is planned.

Click on the arrow to find semester you want to enroll in. When you are on “Schedule” you will be able to view all the courses you and your counselor selected.



Plan your Degree and Schedule your courses

Schedule Timeline Advising Petitions & Waivers

[Fall 2023](#)

[Filter Sections](#) [Save to iCal](#)

[ENGL-101: Freshman Composition](#)

[View other sections](#)

[KIN-271: Soccer Team-Women](#)

[View other sections](#)

[MATH-171: Precalculus and Trigonometry](#)

[View other sections](#)

8am
9am
10am
11am
12pm
1pm
2pm
3pm

Click on “View other Sections” to see days and times of the course. You can click on the arrow to look at more sections. Courses that display an “!” have a waitlist.

[MATH-171: Precalculus and Trigonometry](#)

[View other sections](#)

◀ 1 of 3 ▶

MATH-171-28132 Precalculus and Trigonometry
Seats Available ⓘ : 25 / 36 / 0
Instructor: Danova, Veselka I.
Instructor: Tran, Duy Q.
Time:
Dates: 8/21/2023 - 12/9/2023
Location: Santiago Canyon College . CANVAS (Online)

This section has a waitlist
MATH-171-28223 Precalculus and Trigonometry
Waitlisted: 5
Instructor: Cotter, Matthew W.
Time:
Dates: 8/21/2023 - 12/9/2023
Location: Santiago Canyon College . CANVAS (Online)

MATH-171-28224 Precalculus and Trigonometry
Seats Available ⓘ : 28 / 36 / 0
Instructor: Sakamoto, Scott I.
Time:
Dates: 8/21/2023 - 12/9/2023
Location: Santiago Canyon College . CANVAS (Online)

	Sun	Mon	Tue	Wed	Thu	Fri
6am						
7am						
8am		MATH-171-28223 ENGL-101-26981		ENGL-101-26982		MATH-171-28223 ENGL-101-26981
9am						ENGL-101-26982
10am						
11am			MATH-171-28227 ENGL-101-28227	MATH-171-28230 ENGL-101-28227		MATH-171-28227 ENGL-101-28230
12pm						
1pm		ENGL-101-26953 ENGL-101-26960			ENGL-101-26953 ENGL-101-26960	
2pm						
3pm						
4pm				ENGL-101-26956		
5pm						
6pm						

Select the time and day you want by clicking the box and click “Add Section”

	Sun	Mon	Tue	Wed	Thu
6am					
7am					
8am					
9am					
10am					
11am				MATH-171-28231	
12pm					
1pm		MATH-171-28244 MATH-171-28244	MATH-171-28232 MATH-171-28232	MATH-171-28244 MATH-171-28244	MATH-171-28233 MATH-171-28233
2pm					
3pm					
4pm					
5pm		MATH-171-28238 MATH-171-28238	MATH-171-28239 MATH-171-28239	MATH-171-28238 MATH-171-28238	MATH-171-28236 MATH-171-28236
6pm					

Section Details

MATH-171-28231
Precalculus and Trigonometry
Fall 2023

Instructors Tran, Duy Q. (Tran_Duy@sccollege.edu)

Meeting Information W 11:00 AM - 1:00 PM
8/21/2023 - 12/9/2023
Santiago Canyon College, . CANVAS (Online W Scheduled Zoom Mtgs)
8/21/2023 - 12/9/2023
Santiago Canyon College, . CANVAS (Online)

Dates 8/21/2023 - 12/9/2023

Seats Available ⓘ 26 / 36 / 0

Credits 5

Grading Graded

Requisites Mathematics 080 or Mathematics 085 or qualifying profile from Mathematics placement process. - Must be completed prior to taking this course.

Course Description Study of polynomial, rational, absolute value, exponential, and logarithmic functions.

Add Section

When you select an online class, it will show up at the bottom of the Schedule under “**Sections with no meeting time**.” To place yourself on the waitlist, click that button.

MATH-171-28223: Precalculus and Trigonometry

✓ Planned

Credits: 5 Credits
Grading: Graded
Instructor: Cotter, Matthew W.
8/21/2023 to 12/9/2023
Waitlisted: 5

✓ Meeting Information

Waitlist

✓ View other sections

Sections with no meeting time

✓ MATH-171 Precalculus and Trigonometry Section 28223 Faculty: Cotter, Matthew W.

To register for a course, click “**Register**”. Once you complete this step, the course will turn green. You can also drop a course if you click “**Drop**”.

CNSL-101-30410: Educational, Personal, Cultura

✓ Registered, but not started

Credits: 3 Credits
Grading: Graded
Instructor: Hersom, Karen M.
8/21/2023 to 12/10/2023

✓ Meeting Information

Drop

✓ View other sections

ENGL-101-32240: Freshman Composition

✓ Planned

Credits: 4 Credits
Grading: Graded
Instructor: Huggett, Danelle
8/21/2023 to 12/10/2023
Seats Available: 12

✓ Meeting Information

Register

Sun Mon Tue Wed Thu

6am				
7am				
8am		MATH-171-28223		MATH-171-28223
9am				
10am		CNSL-101-30410		
11am			CNSL-101-30410	
12pm				
1pm			ENGL-101-32240	ENGL-101-32240
2pm				
3pm				
4pm				
5pm				
6pm				

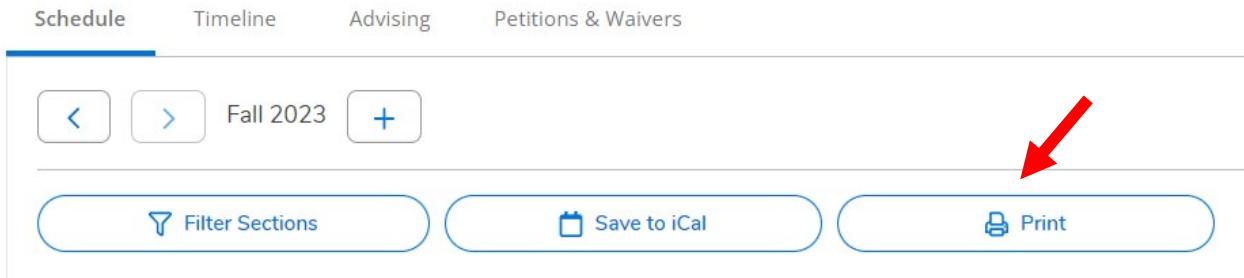
Meaning of Colored boxes on Schedule:

Green=Registered

Yellow=Can register for this course

Red=Waitlist

To print out your schedule, click on Print.



Schedule Timeline Advising Petitions & Waivers

< > Fall 2023 +

Filter Sections Save to iCal  Print

Below is a sample of a schedule. The status will show whether you are “registered”, “waitlisted” or “planning” the courses you selected. Additional information about the course includes Course Title, Time of Course, Location, and Instructor.

Fall 2023		Schedule Details		
Status	Course Title	Time	Location	Instructor
Registered, but not started	CNSL-101-30410: Educational, Personal, Cultura	MW 10:15 AM - 11:40 AM 8/21/2023 - 12/10/2023	SCC E Building, E-304	Hersom, Karen M.
Planned	ENGL-101-32240: Freshman Composition	MW 1:30 PM - 3:35 PM 8/21/2023 - 12/10/2023	Humanities Bldg, H-124	Huggett, Danelle
Waitlisted	MATH-171-28225: Precalculus and Trigonometry	MW 7:30 AM - 10:00 AM 8/21/2023 - 12/9/2023	SCC E Building, E-206	Heneks, Kasara