

**Career Transitions Articulated Pathways (CTAP)**

Petition for Credit  
(for High School /ROP Students)

For student to receive college credit for a ROP course taken in high school, the student needs to do the following:

1. Go to [www.sccollege.edu](http://www.sccollege.edu) and apply to Santiago Canyon College (SCC).
2. Enrolled and be registered in at least one SCC college credit class at the time of petition.
3. Obtain an official sealed hard copy of high school transcripts or have them sent to SCC through Parchment (<https://www.parchment.com/>) and schedule an appointment with a Career Education (CE) Counselor, (714) 628-4800.

Once enrolled, and if the student earned a B (3.00 GPA) or higher in both semesters or in a full term of the high school ROP course, then the CE counselor will forward the petition to the Admissions and Records Office and credit for the articulated course will be posted to the student's SCC transcript.

Student Information (Please Print):	
Student Name: _____	Student ID#: _____
Street Address: _____	Apt./Unit#: _____
City: _____ State: _____	ZipCode: _____
Email Address: _____	Phone#: _____
Name of High School: _____	Fall Term Grade: _____
Title of Course#: _____	Spring Term Grade: _____
Student's Signature: _____	Date: _____

<b>Business and Career Education/Counselor use:</b>	
<input type="checkbox"/> Denied	Comment: _____
<input type="checkbox"/> Approved	High School/Course: _____ SCC Term: _____
	Approved SCC Course: _____ Units: _____
	Date: _____ Grade: _____
_____ Dean of Business and Career Education Signature	_____ Career Education Counselor Signature

<b>Admission and Records use:</b>		
Term: _____	A&R Specialist: _____	Date: _____