Associate Degree Petition & GE Certification -- Plan 2
Cal-GETC Certification

(To be completed after 30 degree-applicable units)

NAME: _____

Print clearly and **EXACTLY** as you want your name to appear on the diploma (subject to verification)

TELEPHONE #: _____ **STUDENT ID #:** _____

E-MAIL ADDRESS: _____

❑ **I AM APPLYING FOR AN ASSOCIATE DEGREE *and* Cal-GETC CERTIFICATION**
(12 units must be completed within RSCCD)

❑ **AA / AS**
❑ **AA-T / AS-T**

_____ / _____ **CATALOG YEAR** _____
Academic Program — Program Code — Must be one of continuous enrollment or current catalog

❑ **I AM APPLYING FOR Cal-GETC CERTIFICATION ONLY**
Please check one ☐ **FULL** ☐ **PARTIAL** *(UC Only)*

Petition for Cal-GETC Certification / degree to be awarded at the end of the following semester:
❑ Fall *(December)*
❑ Spring *(June)* **Year** _____
❑ Summer *(August)*

Have you attended any other colleges or universities? ❑ YES ❑ NO

If yes, list all the institutions attended: _____

All **official** transcripts from other colleges or universities must be **on file** at Santiago Canyon College to process the petition.

Cal-GETC Certification Requirements

	List Courses	IP	Need	Grade
1-A				
1-B				
1-C				
2				
3-A				
3-B				
4				
4				
5A				
5B				
5C (lab)				
6				
LOTE*				

** Not part of Cal-GETC. SCC does not certify language proficiency*

Academic Program Requirements

(Must complete this section if applying for an associate degree)

List Courses	IP	Need	Grade

CLEAR - Majors

American Institutions Requirement** for California State Universities **ONLY**
Not required for SCC Graduation or CSU Certification

	List Courses	IP	Need	Grade
US 1				
US 2 / 3				

****** Not part of Cal-GETC

I give my permission to have my name printed in the commencement brochure and Board of Trustee docket.

❑ Yes ❑ No

_____ Please initial

I certify that the information above provided is complete and accurate to the best of my knowledge.

Student's Signature: _____ Date: _____

(***petitions received after the deadline will be processed for the following semester***)

Instructions for Completing the Petition to Graduate

Name: Write your name as you want it to appear on your diploma. Former students must use legal name (*Examples: John Doe, Jonathon Doe, John H. Doe Jr., John Henry Doe)*

Address: Keep your address current in your student portal. Your diploma and commencement information will be sent to the address on file. Please login to Self-Service to update your contact information.

Student ID #: You must include your Student ID number

I am applying for an associate degree and Cal-GETC Certification: If your petition is for both Cal-GETC Certification and an associate degree, please indicate by selecting the corresponding box. Indicate if you plan to complete an approved Associate of Arts for Transfer (AA-T) or Associate of Science for Transfer (AS-T).

Academic Program: This is only if you plan to earn an associate degree at SCC. Please indicate which program you are completing for your associate degree (AA-T/AS-T/AA/AS).

Program Code: This is the corresponding code to your academic program found in the catalog (five digit).

Catalog Year: Use current catalog year. If you want to use catalog rights to a previous year, enter the year you wish to pursue. The Graduation Office will confirm eligibility during the evaluation period.

I am applying for Cal-GETC Certification ONLY: If petitioning for Cal-GETC Certification ONLY please indicate by selecting the appropriate box.

Full vs. Partial Certification:

- If you plan to complete all of the requirements necessary for Cal-GETC Certification prior to transferring, you should circle Full Certification
- If you plan to transfer before all requirements have been met, you should circle Partial Certification. Partial Certification is defined as completed all but two (2) courses on the Cal-GETC pattern.
    - Students planning to transfer exclusively to a University of California (UC) campus may request Partial Cal-GETC Certification if necessary. Those intending to transfer to both California State University (CSU) and UC campuses must request Full Cal-GETC Certification. Please note that CSU campuses do not accept Partial Certification.

Petition for Cal-GETC Certification and/or degree to be awarded at the end of the following semester:

What semester will you complete all of the requirements needed to graduate?
(You must also meet the appropriate deadline.)

Have you attended any other colleges or universities: We need official transcripts from all schools you attended other than Santiago Canyon or Santa Ana College. Official transcripts are needed even if the coursework will not be used toward your degree.

Cal-GETC Certification:

- List the course title in the correct area and indicate one of the following:
    - the ***grade (Grd*)** you received
    - if your are currently taking the course, mark ***(IP)*** for ***in progress***
    - If you are not currently enrolled in a course to meet the area do not list a course just mark the column "***need"***

Use the catalog and a copy of your transcript to complete this section

Academic Program Requirements:

List the courses required for your major as listed in the catalog.
Use the columns to indicate your grade (**Grd**, units, if your are currently enrolled in the course (**IP**), and/or if you still need the course (**need**)

American Institutions Requirement:

This is not required for CSU *or* Cal-GETC Certification. It is a graduation requirement at the CSU campuses and can be completed at the community college prior to transfer.

Commencement brochure:

Even if you do not participate in commencement (graduation ceremony) your name can still be included in the commencement brochure

- If you want your name included in the commencement brochure, please indicate "Yes" and initial
- If you do not want your name to be included please indicate "No" and initial
- **If you do not complete this area your name will be included in the commencement brochure**

Sign and date the petition:

Submit the completed petition to the Admissions and Records Office (E-101) or graduation@sccollege.edu.

You are encouraged to meet with a counselor if you have questions about completing this form.