



# Associate Degree of Science Petition -- Plan D

(To be completed after 30 degree-applicable units)

NAME: \_\_\_\_\_  
Print clearly and **EXACTLY** as you want your legal name to appear on the diploma

TELEPHONE #: \_\_\_\_\_ STUDENT ID #: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

**I AM APPLYING FOR AN ASSOCIATE OF SCIENCE DEGREE**  
(12 units must be completed at Santiago Canyon College with 6 of those in the Academic Program.)

\_\_\_\_\_ / \_\_\_\_\_ CATALOG YEAR \_\_\_\_\_  
Academic Program Program Code Must be one of continuous enrollment or current catalog

This petition is for a AS degree to be awarded at the end of the following semester:  December (Fall)  June (Spring)  August (Summer) Year \_\_\_\_\_

Have you attended any other colleges or universities?  YES  NO

If yes, list all the institutions attended: \_\_\_\_\_

All **official** transcripts from other colleges or universities must be **on file** at Santiago Canyon College to process the petition.

General Education Requirements				Academic Program Requirements		
		List Courses	Grade	List Courses	Units	Grade
A1	English Composition					
A2 OR A3	Critical Thinking-Composition / Oral Communications					
B2	Mathematics & Quantitative Reasoning					
C1 OR C2	Arts / Humanities					
D1 OR D2	Gender, Sexuality, & Women's / Social & Behavioral Sciences					
E1 OR E2	Physical Sciences / Biological Sciences					
GR	<b>Graduation Requirement:</b> Ethnic Studies					
<b>Proficiencies</b> (Must be completed with a grade of "C" or better.)						
F1	Mathematics					
F2	Reading					

I give my permission to have my name printed in the commencement brochure and Board of Trustee docket.  Yes  No \_\_\_\_\_  
Please initial

I certify that the information above provided is complete and accurate to the best of my knowledge.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Petitions received after the deadline will be processed for the following semester)

## **Instructions for Completing the Petition to Graduate – Plan D**

**Name:** Write your name as you want it to appear on your diploma. Must use legal name.  
(Examples: John Doe, Jonathon Doe, John H. Doe Jr., John Henry Doe)

**Address:** Keep your address current in our computer system. Your diploma and commencement information will be sent to that address. You can go online to change your address.

**Student ID #:** You must include either your Student ID number

**Degree:** Check this box to indicate the petition is for an Associate of Science (AS) degree. See Plan A for Associate of Arts (AA) degree.

**Academic Program:** List the major you intend to complete at Santiago Canyon College

**Program Code:** The program code can be found in the catalog

**Catalog Year:** Use current catalog year. If you want to use catalog rights to a previous year, write the catalog year you want the Graduation Office to use when processing your petition

**Petition for degree to be awarded at the end of the following semester:**

What semester will you have all of the degree requirements met? You must also meet the appropriate deadline.

**Have you attended any other colleges or universities:**

We need official transcripts from all schools you attended other than Santiago Canyon or Santa Ana College. Official transcripts are needed even if the coursework will not be used toward your degree.

**General Education Requirements:** List the subject and number of the course fulfilling each area and the grade you received for that course. Use the catalog and a copy of your transcript to complete this section

**Academic Program Requirements:** List the courses required for your major as listed in the catalog. Use the columns to indicate the unit value of the course and the grade you received.

**Commencement Brochure:** Even if you do not participate in commencement (graduation ceremony) your name can still be included in the commencement program brochure. If you want your name included in the commencement program brochure, please indicate "Yes" and initial. If you do not want your name to be included please indicate "No" and initial. If you do not complete this section your name will be printed in the commencement program brochure.

**Sign and date the petition:**

Submit the completed petition to the Admissions and Records Office.

**Do you have questions about what will transfer, what major you should complete, or specific questions about coursework already completed?** Please make an appointment to see a counselor.

Be aware of the deadlines for submitting petitions  
**(petitions received after the deadline will be processed for the following semester)**

Diplomas will be distributed one month after final evaluations are completed.  
Generally, mailing of awards occurs three (3) times a year: Fall [April], Spring [September], Summer [November]